**Minutes of Meeting**

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| **Agenda** | Project Topic Discussion |
| **Date** | 31 May 2023 |
| **Time** | 2200h – 2300h |

**Participants**

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| **S/N** | **Name** | **Abbreviation** |
| 1 | Tan Yu Yan Rachel | RTan |
| 2 | Yap Pin Yaw | YPY |
| 3 | Abhishek Singh | Abhi |

**Meeting Notes**

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| **S/N** | **Discussions** |
| 1 | **Phase 2 discussion regarding methods to be used for project**  RTan suggested to build the project mainly using different statistical methods which includes Visualization, Statistical as well as Predictive Analysis. In addition, RTan mentioned that the analysis should revolve around answering the Questions that are posted under MC1.  YPY agreed on the suggestions and agreed to first have EDA to explain the datasets that we have, followed by a network graph that allow us to understand the relationship between the nodes and make statistical tests to test our hypothesis if certain pattern noticed.  Abhi added on the inclusion of a predictive model such that we can use the tips provided in MC1 to predict if any other organizations are more likely to carry out illegal activities that can address Question3 |
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| 2 | **GitHub and Netlify**  All team members have successfully completed Phase 1 and manage to commit to the Github and the Netlify webpage directly from their respective R studio.  No comments from all members on this. |
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| 3 | **Project Proposal**  YPY shared that the team should get the proposal ready latest by Saturday (3rd June), such that any modification can still be made on the 4th June, deadline for submission.  RTan agreed and suggest splitting the tasks such that each member are to help writing out the description as well as the methods that are going to be used for the project.  Abhi agreed and volunteered to take up the predictive modelling part.  All PICs are to help each other on the proposal when one is done on their part. |

**Conclusion**

The team is agreeable to the methods suggested as well as the work allocation portion for the project proposal. The team can start on the coding part right after the proposal submission while waiting for Professor’s feedback.